



ADDENDUM NO. 3

Request for Proposals: Consultant Services for the Town of Batavia Brownfield Opportunity Area Pre-Planning Project

RFP No. C1003078

Date Issued: September 21, 2026

This Addendum No. 3 is issued to all firms in receipt of the above-referenced Request for Proposals (RFP) and becomes part of the RFP. It provides the Town's responses to all written questions received during the question period, which closed at 12:00 p.m. on September 17, 2026, as described in Section 3 of the RFP.

1. QUESTIONS AND RESPONSES

Question 1. Do the cover letter, cover, table of contents and section dividers count toward the 25-page limit?

Response. No. Section 5 of the RFP limits the combined technical approach, qualifications, experience and references sections of the proposal to 25 pages. The cover, cover letter, table of contents, section dividers and the cost proposal section do not count toward that limit.

2. NO OTHER CHANGES

All other terms, conditions, requirements and dates of the RFP, as amended by Addenda No. 1 and No. 2, remain unchanged. The question period has closed.

Proposals due: 12:00 p.m., October 7, 2026

Proposals are to be submitted to the Town Clerk as described in Section 2 of the RFP.

Issued by Charlotte Brett, Coppice Planning LLC, on behalf of the Town of Batavia.