



ADDENDUM NO. 1

Request for Proposals — Consultant Services for the Town of Batavia Brownfield Opportunity Area Pre-Planning Project

RFP No. C1003078

Date Issued: September 4, 2026

This Addendum No. 1 is issued to all firms in receipt of the above-referenced Request for Proposals (RFP) and becomes part of the RFP. Proposers should incorporate the change below into their proposals.

1. AMENDMENT TO SCOPE OF SERVICES — TASK 2.2, ITEM C

The Town of Batavia has assigned GIS responsibilities for this project to Town staff. Task 2.2, Item C is amended accordingly. The selected consultant will coordinate GIS tasks directly with the Town rather than with an independent consultant.

Task 2.2, Item C currently reads:

C. The consultant shall gather information about the site(s), including, but not limited to, historic land use patterns, known contamination, ownership, demographic and economic information, recent public initiatives and private investments, and environmental conditions. The contractor utilizes an ARC GIS database and inventory with an independent consultant, Wendel Companies. The Consultant will work with the contractor and Wendel Companies to generate a spatial data file (e.g.; shapefile) with the intent of creating a GIS Brownfield Opportunity Area layer for integration into the contractors' GIS database and inventory.

Task 2.2, Item C is amended to read:

C. The consultant shall gather information about the site(s), including, but not limited to, historic land use patterns, known contamination, ownership, demographic and economic information, recent public initiatives and private investments, and environmental conditions. The contractor maintains an ArcGIS database and inventory. The consultant will coordinate GIS tasks with Joey Neth, Engineering Technician, Town of Batavia, to generate a spatial data file (e.g., shapefile) with the intent of creating a GIS Brownfield Opportunity Area layer for integration into the contractor's GIS database and inventory.

All references elsewhere in the RFP to coordination with Wendel Companies are deleted.

2. NO OTHER CHANGES

All other terms, conditions, requirements and dates of the RFP remain unchanged, including:

Questions due: 12:00 p.m., September 17, 2026

Proposals due: 12:00 p.m., October 7, 2026

3. QUESTIONS

Questions regarding this Addendum or the RFP must be submitted in writing by email to Charlotte Brett, Coppice Planning LLC, at charlotte@coppiceplanning.com no later than 12:00 p.m. on September 17, 2026. Responses will be issued by addendum, posted to the Town's website at www.townofbatavia.gov/notifications and e-mailed to all firms that have requested a copy of the RFP.

Issued by Charlotte Brett, Coppice Planning LLC, on behalf of the Town of Batavia.